District COVID Recovery Programs Data Collection Form

User Guide:

The purpose of this data collection form is to document key characteristics of districts’ academic COVID recovery programs and if/how districts are tracking student attendance in each program. We define academic COVID recovery programs to include all strategies and initiatives that the district considers to be part of their COVID recovery plan that provide students with *additional instructional time* relative to pre-pandemic programming. Examples of such programs include summer enrichment, extended school days and/or years, vacation academies or intersessions, tutoring programs, and after-school programs.

Users of this form should note any school-level differences in programs and program characteristics. When school-level differences are noted, also note the characteristics or names of the schools to which each set of characteristics applies. Users should use their discretion to determine if any existing school-level differences are significant enough such that the district program should be classified as two separate programs (e.g., summer school with tutoring vs. summer school without tutoring).

Italicized items are meant to be informed by or calculated based on responses to the other items in the form.

An accompanying student-level data collection and an interview protocol for researchers intending to interview a district about their programs can be provided upon request. Please contact researchers Dan Goldhaber (dgolhaber@air.org) and Emily Morton (emily.morton@nwea.org) for more information.

District COVID Recovery Programs Data Collection Form

District name:

District ID:

Interview date:

District respondent name:

District respondent job title:

District respondent contact email:

District respondent #2 name:

District respondent #2 job title:

District respondent #2 contact email:

**Summary**

Identified COVID recovery initiatives:

1. [Program A Name]
2. [Program B Name]
3. [Program C Name]

*Matrix of all identified programs [to be completed following data collection]:*

|  |  | Kindergarten | 1st Grade | 2nd Grade |
| --- | --- | --- | --- | --- |
|  |  | Math | Reading | Other | Math | Reading | Other | Math | Reading | Other |
| Program | [Program A Name] |  |  |  |  |  |  |  |  |  |
| [Program B Name] |  |  |  |  |  |  |  |  |  |
| [Program C Name] |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |
|  |  | 3rd Grade | 4th Grade | 5th Grade |
|  |  | Math | Reading | Other | Math | Reading | Other | Math | Reading | Other |
| Program | [Program A Name] |  |  |  |  |  |  |  |  |  |
| [Program B Name] |  |  |  |  |  |  |  |  |  |
| [Program C Name] |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |
|  |  | 6th Grade | 7th Grade | 8th Grade |
|  |  | Math | Reading | Other | Math | Reading | Other | Math | Reading | Other |
| Program | [Program A Name] |  |  |  |  |  |  |  |  |  |
| [Program B Name] |  |  |  |  |  |  |  |  |  |
| [Program C Name] |  |  |  |  |  |  |  |  |  |

**Program Characteristics [to be completed for each identified initiative]**

**Initiative 1: [Program A]**

* Overview
	+ *Brief description:*
	+ Grades offered:
	+ Subjects offered:
	+ Districtwide?
* Eligibility
	+ [If not districtwide] school-level inclusion criteria:
	+ School-level variability in program [if yes, note throughout]?
	+ Student-level inclusion criteria:
	+ Can students opt-in to participating?
	+ Can students opt-out of participating?
	+ Is enrollment capped/limited to a certain number of students [if yes, are there many other students who want to or are eligible to participate who cannot? are they ever placed on a waitlist or served later in the year?]
* Program content
	+ [If not a tutoring program] is tutoring a part of the program?
	+ Is there an SEL or enrichment component?
* Providers
	+ Who are the providers?
	+ Are providers credentialed teachers?
	+ Other qualifications/training/support:
	+ Faculty/staff to student ratio:
	+ Provider consistent for students for the school year?
* Delivery
	+ In-person, remotely/online, or both (hybrid)?
	+ During school hours, outside of school, or on demand?
	+ Location:
* Dosage/frequency
	+ Total days per year:
	+ Days per week:
	+ Academic time per day:
	+ *[Calculated] Total additional academic time per student:*
	+ Tutoring time per day:
	+ *[Calculated] Total additional tutoring time per student:*
* Tracking student attendance:
	+ Required to report to the state?
	+ Current plan: